



## Account Cancellation

Date:	
Merchant Number:	
Merchant DBA:	
Merchant Email:	
Sales Office/Contact Name:	
Sales Office Phone Number/ Email:	

Reason for Cancellation:

Business Closed

Not accepting MC/Visa anymore

Merchant has more than one account

Migrated to a different processor

Sold Business

Sales Office/ISO Request

Seasonal Hold\*

Other \_\_\_\_\_

_____	_____	_____
Owner's Signature <sup>†</sup>	Owner's Printed Name	Date

_____	_____	_____
Agent's Signature	Agent's Printed Name	Date

**Owner's signature is required.**

You may email request to [merchantsupport@cliq.com](mailto:merchantsupport@cliq.com)

Please allow 24-48 hours for changes to be processed. \*Merchants will be placed on a Seasonal Hold for up to 6 months, if account isn't reopened within that time frame the merchant will have to submit a new application. †Owner's Signature must match original contract.

INTERNAL USE ONLY		
Close Reason Code _____	Last Batch/Open Batch _____	
Closed By _____	Date _____	Frontend _____